



*Journal of Agriculture, Food Systems,
and Community Development*
SUBMISSION QUERY FORM

Thank you for considering the *Journal for Agriculture, Food Systems, and Community Development* for publishing your work!

Instructions

Use this form to alert editor in chief Duncan Hilchey to your interest in submitting a manuscript to JAFSCD. He will conduct a presubmission review of your manuscript to determine whether the submission is appropriate for JAFSCD. You will hear from him by email within a few days.

Before filling out this form, please visit the JAFSCD site, www.FoodSystemsJournal.org, for author instructions, types of submission, and information on types of manuscripts. Also, do a search for keywords at the JAFSCD website and consider citing related papers in your manuscript.

To return this form:

- You may fill in and save this form electronically if you are using Adobe Acrobat 8.0 or later. Use “Save a Copy” from the File menu to save your results with a new filename, and then send us the file you saved (not the blank original file!).
- If you are unable to save it, please print your results before closing Acrobat.
- You can also print this blank form and fill out by hand.

Send the completed query form, along with any additional documents, via email to duncan@lysoncenter.org or fax to +1-607-697-0454. Thank you!

1. Corresponding author:

Organizational affiliation (if any):

Email (please type with care!):

 [ORCID](http://orcid.org) iD (if you have one):

Today’s date:

2. Is this paper being submitted in response to a JAFSCD special-topic call for papers?

No Yes — which one?

3. Manuscript title:

4. Please provide 2–3 sentences about the practical contribution your submission makes to food systems development research, policy, and practice.

5. Which one of the following best describes the type of submission you are proposing? (See www.foodsystemsjournal.org/index.php/fsj/pages/view/types-of-manuscripts for details.)

Case study or comparative study

Research article

Commentary*

Research brief

Editorial*

Review article

Policy brief

Viewpoint*

Reflective essay

* Note: Not peer reviewed

Other:

6. I do not have much experience in writing journal articles and would like help from a scholar-mentor. If yes, editor in chief Duncan Hilchey will try to arrange a mentor to assist you in the preparation of your manuscript.

No

Yes

7. Are there any other versions of this manuscript available online (e.g., a white paper, thesis, or dissertation)?

No

Yes — URL:

8. Has the manuscript been submitted to or is it under review by another journal?

No

Yes — journal name:

Also if yes, what is the status of the manuscript with that publisher?

9. Which best describes the phase of development of your proposed manuscript?

Conceptualized (in the idea stage)

Research or project underway

Research completed

Manuscript outlined (general framework is completed)

Rough draft completed

Nearly completed manuscript

Completed (ready to submit upon approval from publisher)

Other:

10. If this paper is approved for submission to the JAFSCD peer-review system, when do you anticipate being able to submit it? (Give an estimated date.)

11. JAFSCD's Conflict of Interest Policy requires each author to disclose all financial and other interests that might be perceived as compromising the objectivity of the manuscript, regardless of their amount or value. Authors are also asked to agree to a formal conflict of interest statement prior to publication.

I will disclose all conflicts of interest in a **Disclosures** section on the title page.

12. If my paper is accepted, I agree to write a 500-word blog entry in non-academic language summarizing its key findings and impact on food systems research, policy, and practice.

No

Yes

13. If my paper is accepted, I agree to immediately post a digital copy of the final published version of the paper in my institutional repository and provide JAFSCD with its link.

No

Yes

14. I agree to pay the \$500 Article Publication Fee if my manuscript is accepted for publication *unless* any of the following is true (check any or all, as appropriate):

My library subscribes to JAFSCD (see the [current list of subscribers](#)).

I am affiliated with a shareholding member of the [JAFSCD Open Access Consortium](#).

I am a JAFSCD reviewer.

I am a JAFSCD advisor.

I plan to request a waiver.

15. Comments to publisher (150 words max., or email separately to duncan@lysoncenter.org):